

### HOW TO TALK TO ADMISSIONS REPS AT THE HEALTH PROFESSIONS FAIR

Health Professions Fair Texas Union Wednesday, February 22 10am-2pm

## WHO WILL BE PARTICIPATING IN THE FAIR . . .

- 70 health professions programs will participate
- Programs represented: medicine, dentistry, public health, pharmacy, optometry, physician assistant studies, nursing, and others.

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#### **Student Information**

This event is for students from UT Austin, Austin Community College, St. Edward's University, Southwestern University, and Huston-Tillotson University only. Students who are interested in finding out more about the health professions career pathways are encouraged to join.

List of Schools Attending	$\sim$
Fair Tips for Students	$\sim$

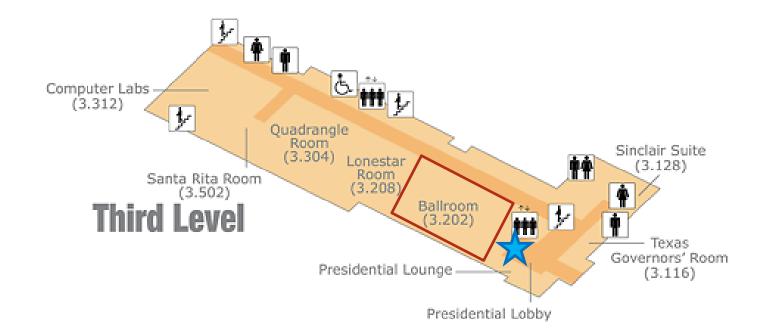
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# MAP OF TEXAS UNION THIRD LEVEL



**Registration Area:** Where you should check in for your volunteer shift. Located at main entrance to Ballroom. **Ballroom:** Where the actual fair takes place; all admissions reps' booths are located in this room.

# ATTIRE

- You don't have to wear a suit, but choose your attire wisely as the suggested dress is business casual
- Ensure hair is out of face and jewelry is minimal to help with nervous distractions.
- You do not need a resume.
- Try to travel light that day if possible a large heavy backpack can be distracting. (There is no secure place to leave your backpack.)

### ETIQUETTE (INTERACTING WITH ADMISSIONS REPS)

- Read their nametag! Always refer to the representative by their title and last name: Dean Jones, Dr. Love, Mr. Maldonado or Ms. Walker (If you are unsure, assume the higher level of degree.)
- Offer a firm handshake, a smile, your first name and a *brief summary* and what you would like to know from them

# BRIEF SUMMARY

- Where are you in the process?
  - Considering a particular profession or more than one
  - Committed to a particular profession but not in the current app cycle
    - And feeling pretty solid about your competitiveness
    - And feeling a bit concerned about a weak area of the app
  - In the previous app cycle, but on a waitlist
  - In the upcoming app cycle
- What would you like to know from the representative?
  - Specific details about their school
  - How to be more competitive
  - What does their school look for in a candidate
  - Suggestions for overcoming any weaknesses

# PRACTICE

- Pair up with someone (Agree who will be the rep first and who will be the student)
- Shake hands
- Go through your "brief summary" don't worry about getting it exactly right!
- Give feedback
- Switch
- Brief Summary
- Give feedback!

# STRATEGIES

- Preview the attendees (consider researching targeted schools)
- Locate your schools on the ballroom map at the fair and plan your route
- When you arrive, walk around to get a "feel" for the room
- Start with a school you are less interested in give yourself a chance to "warm up".
- While you are waiting in line, politely "eavesdrop" so that you don't make the rep repeat what they just said.
- Say thank you to them for coming to the fair!
- Send a professional email after the fair, saying it was nice to meet them